

# APPROVED

## COMMUNITY SERVICES BOARD MEETING May 10, 2010 – 7:00 P.M.

CITY COMMISSION CHAMBERS – 1<sup>ST</sup> FLOOR  
100 N. ANDREWS AVENUE

|                      | <u>Present</u> | <u>Absent</u> | <u>Board Members</u><br><u>Cumulative</u><br><u>From 10/09</u> |            |
|----------------------|----------------|---------------|--|------------|
|                      |                |               | <u>(P)</u>   | <u>(A)</u> |
| Erika Baer           |                | A             | 5  | 3          |
| Michael Kimmey       | P              |               | 6  | 2          |
| Avery Dial           | P              |               | 8  | 0          |
| Margaret Birch       | P              |               | 7  | 1          |
| P.J. Espinal         | P              |               | 7  | 1          |
| Christopher Priester | P              |               | 5  | 3          |
| James Currier        | P              |               | 7  | 1          |
| Nadia Locke          | P              |               | 8  | 0          |
| Donald Karney        | P              |               | 8  | 0          |
| Helen Hinton         | P              |               | 5  | 3          |
| Wendy Gonsher        | P              |               | 7  | 1          |
| Jeannine Richards    | P              |               | 7  | 0          |
| David Tilbury        | P              |               | 4  | 1          |
| Richard Whipple      | P              |               | 4  | 0          |
| Suzanne Higgins      | P              |               | 2  | 1          |

### Staff Present:

Angelia Basto, Administrative Support  
Susan Batchelder, Assistant Manager of Housing & Community Development

Margaret A. Muhl, Recording Secretary

As of May 10, 2010, there are 15 appointed members to the Board, which means 8 members would constitute a quorum.

### Call to Order

Chair Avery Dial called the meeting to order at approximately 7:00 p.m., and all stood for the Pledge of Allegiance led by Michael Kimmey.

Roll call was taken. A quorum was present this evening.

### Board and Staff Introductions

Staff members present this evening were introduced by Ms. Batchelder.

Nadia Locke entered the meeting at approximately 7:05 p.m.

**Approval of Minutes – April 12, 2010**

Without objection, the minutes of the April 12, 2010 Community Services Board meeting were approved as presented.

**Communications to City Commission**

Nothing to report.

**CDBG Funding Recommendations for 2010/2011**

Chair Avery Dial stated that tonight the Board would determine funding for the various categories.

Ms. Gonsher proceeded to explain how she ranked the various agencies, and how the funding could be awarded.

**Motion** made by Ms. Gonsher and seconded by Mr. Currier that the Board not award any funding to organizations that averaged a score of less than 75 for their programs.

Ms. Higgins asked if this criteria had been discussed at the last meeting. Ms. Gonsher stated the Board decided to establish a cut-off for quality programs, which would be done once the outcome of the rankings was known. The concept had been discussed, but the number had not yet been determined. Ms. Higgins stated she was not comfortable with the number stated because she ranked some agencies lower than 75, but she would still want them to receive funding. Therefore, she was not in support of the motion.

Mr. Kimmey suggested that 70 would be more of a realistic number.

Motion was approved 9-4. Vote showed: YEAS: Margaret Birch, James Currier, Avery Dial, Wendy Gonsher, Helen Hinton, Donald Karney, Nadia Locke, Jeannine Richards, and Richard Whipple. NAYS: P.J. Espinal, Suzanne Higgins, Michael Kimmey, and David Tilbury.

Ms. Batchelder explained staff is trying to get quality programs, and that is why categories had been suggested.

Chair Avery Dial asked the amount of available funding. Ms. Batchelder advised funding totaled \$225,480.

Ms. Gonsher stated there appears to be a consistency in ranking in regard to Broward Housing. She compared that ranking with the ranking given to Broward Partnership for the Homeless. Since this organization had a wide range in its ranking, she felt some further discussion might be necessary. She added that the Museum of Discovery and Science also had a wide range in the ranking.

Ms. Batchelder stated that due to the criteria adopted in the motion, the following agencies would not be considered:

- Coalition To End Homelessness
- Baby Otter Scholarship & Education Fund
- Mount Olive Development Corp.
- ComServ, Inc.
- Atlantic Institute of Oriental Medicine

Ms. Espinal stated that many times in rankings the highest and the lowest were eliminated, and an average was taken of those in the middle. Mr. Currier proceeded to explain how the Board should consider the organizations ranked the highest. Ms. Espinal proceeded to further explain her recommendation to eliminate the extremes.

Ms. Birch made a recommendation regarding how funding should be granted.

Chair Avery Dial stated that the intent of the categories was to fund organizations in a wide variety of categories.

Mr. Priester entered the meeting at approximately 7:19 p.m.

Mr. Tilbury stated that the point of having categories was to make sure that all issues of community service were being addressed. He proceeded to explain how the awarding should be conducted.

Ms. Locke explained how funding would be done in conjunction with the determined criteria.

Chair Avery Dial suggested how the granting of funds should be done.

**Motion** made by Mr. Kimmey to fully fund each first-ranking category as follows: Broward Housing Solutions for \$50,000; Broward Partnership for the Homeless for \$22,545; Museum of Discovery & Science for \$50,000; and Housing Authority Community Bus Shuttle for \$50,000. These awards would total \$172,545, leaving the amount of \$52,000 to distribute.

Ms. Higgins stated by following the distribution just suggested, they would be making the previous motion null and void. Ms. Espinal stated that was not the case, and the agencies would still have to qualify with a ranking of 75. Then, the Board could then establish the remaining highest ranking in each category, and a distribution be made.

Chair Avery Dial clarified that with a ranking of 75, it did not mean the agency would definitely receive funding. It meant that they met the criteria to become eligible for funding.

Ms. Richards stated it was her understanding that they were going to attempt to fund as many organizations as possible. Entire amounts might not be granted, but the monies could be spread further.

Ms. Espinal stated that categories had been recommended to make it easier for staff to monitor the organizations.

Ms. Higgins asked who determined the categories. Chair Avery Dial explained that the organization applying for funding chose their category.

Ms. Higgins asked how many organizations were too many for staff to monitor. Ms. Batchelder stated that funding should not just be based on staff's capability to monitor, but it becomes a problem with subrecipients who were not used to working with grants. She stated nine were not too many, but categories were recommended because they did not want the same organizations constantly being funded. They wanted a wider spectrum. The rankings were to move up the organizations with quality programs. The other item to consider was that if the request made by organizations was not funded 100%, they would not be able to do the program. Therefore, they want to get the organizations as close as possible to their 100% so the programs would be viable. Also, the amount of funding could not be increased for organizations who had previously been funded.

Ms. Birch asked for the recent motion to be restated.

Mr. Kimmey explained that with the motion they would be taking the available funding and disbursing those funds in the various categories evenly to the highest-ranking organizations that qualified. He restated his motion as follows:

**Motion** made by Mr. Kimmey to fully fund each first-ranking category as follows: Broward Housing Solutions for \$50,000; Broward Partnership for the Homeless for \$22,545; Museum of Discovery & Science for \$50,000; and Housing Authority Community Bus Shuttle for \$50,000. These awards would total \$172,545, leaving the amount of \$52,000 to distribute.

Mr. Currier stated he was not in favor of the museum getting such a large amount of funding because they did receive supplemental funding from other resources. He did not feel they should ignore H.O.M.E.S. because it was a good organization. He believed there should be a more equal split of funding. He also felt the food categories should receive more funding in such trying economic times.

Chair Avery Dial stated that the Board had to follow up on what was told to the organizations, and exceptions should not be made.

Ms. Birch stated that the positions for the museum would be awarded to young adults being kicked out of the foster home programs. Mr. Currier stated that both groups were important, and to dishonor one from the other would be a miss service of justice.

Ms. Espinal stated that organizations that had fund raising and other resources should be considered differently. She recommended awarding less to the Housing Authority and the museum.

Ms. Higgins asked why a City entity was being funded. Chair Avery Dial stated the Housing Authority was not funded by the City, but relied on outside organizations. Ms. Espinal stated the Board had suggested in the past that the City seek grants for these types of programs.

Ms. Birch stated the museum could still function if the funding was cut back. This would leave additional funding for other organizations. Mr Currier agreed and stated that human judgment needs to come into the picture. He feels they have an obligation to some of the other groups.

Ms. Locke reminded the Board that one of the organizations needed \$25,000 in order to match another grant. She asked if that could be researched.

Ms. Higgins asked if the organizations being funded were required to be located within the City limits. Chair Avery Dial explained that organizations could be funded as long as they serve City residents whether they were located within City limits or not.

Chair Avery Dial clarified that the museum stated they have a donor who would support them in 2011 with \$25,000 contingent on the museum obtaining \$25,000 in matching funds.

Ms. Gonsher proceeded to offer suggestions as to how the monies could be awarded.

Ms. Birch stated that Ms. Gonsher's recommendations would take them back to past practice, and this would negate what staff was attempting to accomplish. Ms. Gonsher proceeded to further clarify her recommendations.

Mr. Kimmey stated the Board needed to consider the guidance provided to them in regard to awarding the available funds. He stated they needed to make sure that all categories were being covered, and to make sure the organizations would be successful.

Ms. Birch asked if the motion could be amended to include the awarding of \$25,000 to the Museum of Discovery & Science. Mr. Kimmey agreed due to the matching grant that was available to them.

The amendment to the motion was seconded.

Ms. Espinal proceeded to suggest how the funds could be awarded. Mr. Currier agreed with the recommendations because it appears the funds would be spread out to more organizations.

Mr. Kimmey proceeded to repeat the motion that was on the table as follows with the amendment that funding for the museum be reduced to \$25,000.

**Motion** made by Mr. Kimmey to fully fund each first-ranking category as follows: Broward Housing Solutions for \$50,000; Broward Partnership for the Homeless for \$22,545; Museum of Discovery & Science for \$25,000; and Housing Authority Community Bus Shuttle for \$50,000.

The votes on the motion were as follows: YEAS: 4; NAYS: 10. Motion failed. Vote showed: YEAS: Donald Karney, Michael Kimmey, Nadia Locke, and Richard Whipple. NAYS: Margaret Birch, James Currier, Avery Dial, P.J. Espinal,

Wendy Gonsher, Suzanne Higgins, Helen Hinton, Christopher Priester, Jeannine Richards, and David Tilbury.

**Motion** made by Ms. Espinal and seconded by Mr. Currier to fully fund the first two organizations in each category with the exceptions that the Museum of Discovery & Science receive \$25,000 and the Housing Authority Community Bus Shuttle receive \$25,000. This would enable the Board to fully fund H.O.M.E.S., Inc. and The Shepherd's Way.

Ms. Batchelder stated the above funding would exceed the amount available.

Chair Avery Dial suggested how the funds could be awarded and still keep within the available amount.

Ms. Espinal suggested that The Shepherd's Way and H.O.M.E.S., Inc. be awarded \$21,000 less than their request.

Other suggestions were made by various Board Members as to how the funds could be awarded.

Ms. Richards stated she attempted to break the requests down into different categories, and believes consideration needs to be given to all types of programs.

Chair Avery Dial reminded the Board that the organizations chose the category to be placed in regarding their request. He feels they need to stay within the categories chosen by staff. He thinks it would be unfair to change the categories at this time.

Ms. Richards stated that it appears some organizations that did not have access to other funding were being left out.

Ms. Gonsher stated that possibly some of the new suggestions being made could be taken into consideration when awarding next year's funding. Therefore, she suggested they table all conversation regarding revising the process until another meeting.

Chair Avery Dial stated the breakdown as suggested by Ms. Espinal would be as follows:

- \$50,000 to Broward Housing Solutions
- \$20,760 to Senior Volunteer Services
- \$22,545 to Broward Partnership for the Homeless
- \$28,587.50 to The Shepherd's Way
- \$25,000 to Museum of Discovery & Science
- \$28,587.50 H.O.M.E.S., Inc.
- \$50,000 to Housing Authority Community Bus Shuttle

The above would equal \$225,480.

Ms. Richards stated that she was not in support of the recommendations.

Mr. Kimmey stated that the above recommendations actually would accomplish the same thing his original motion accomplished, which was to fully fund the first ranking organization in each category with the exception of the \$25,000 being awarded to the museum. It then addresses the second ranking organization in each category and funds them with a capped amount.

Ms. Higgins asked if Ms. Espinal's motion decreased funding to the Housing Authority to \$25,000. She stated further that 150 residents need bus transportation. She was not in support of funding this program. She would support funding in the amount of \$25,000. She feels they could combine forces with Broward County Transit.

Ms. Espinal clarified that she wanted to fund the organizations that ranked one and two in each category using the monies taken from the Housing Authority and the Museum of Discovery & Science. If there was an overage, it would be split between H.O.M.E.S., Inc. and The Shepherd's Way.

Chair Avery Dial proceeded to list the funding as follows:

- \$50,000 to Broward Housing Solutions
- \$20,760 to Senior Volunteer Services
- \$22,545 to Broward Partnership for the Homeless
- \$41,087.50 to The Shepherd's Way
- \$25,000 to Museum of Discovery & Science
- \$41,087.50 to H.O.M.E.S., Inc.
- \$25,000 to Housing Authority Community Bus Shuttle

**Motion** made by Ms. Espinal and seconded by Mr. Currier to award the funding as listed above by Chair Avery Dial.

Mr. Priester stated they were backtracking because they were going against the system that was decided upon.

Ms. Higgins clarified that Second Chance Society and the Center for Independent Living would not be awarded any funding. Chair Avery Dial confirmed.

Ms. Higgins stated that she would prefer to decrease funding to The Shepherd's Way and H.O.M.E.S., Inc. to \$28,000 so the two organizations she mentioned could be awarded some funding. She believed the two organizations were viable and helped individuals.

Mr. Whipple stated the Center for Independent Living was doing a service that the Housing Rehab Department could be doing for the City. The Center could be placed on a vendor's list. He did not want to see the same type of services being duplicated.

Vote on the motion was as follows: YEAS: 11. NAYS: 3. Vote showed: YEAS: Margaret Birch, James Currier, Avery Dial, P.J. Espinal, Wendy Gonsher, Donald Karney, Michael Kimmey, Nadia Locke, Jeannine Richards, David Tilbury, and Richard Whipple. NAYS: Suzanne Higgins, Helen Hinton, and Christopher Priester.

Ms. Batchelder asked about the conflict of interest Ms. Hinton mentioned regarding H.O.M.E.S., Inc. Ms. Hinton clarified her voting saying she was abstaining. Ms. Batchelder stated that Ms. Hinton would have to fill out a Conflict of Interest form.

The final vote on the motion was as follows: YEAS: 11. NAYS: 2. Vote showed: YEAS: Margaret Birch, James Currier, Avery Dial, P.J. Espinal, Wendy Gonsher, Donald Karney, Michael Kimmey, Nadia Locke, Jeannine Richards, David Tilbury, and Richard Whipple. NAYS: Suzanne Higgins and Christopher Priester. Ms. Hinton abstained from voting due to a conflict of interest.

Ms. Batchelder clarified the organizations could be granted funds of a lesser amount, but not over the amount previously granted.

Ms. Batchelder explained that these amounts would be worked into the annual Action Plan, and it would be brought before this Board at the June meeting. The Plan would go before the Commission the next night, and staff would advise the Board of any comments made by the Commission.

Ms. Birch thanked Ms. Gonsher and staff for their hard work on this matter. Chair Avery Dial agreed.

Chair Avery Dial asked about making a recommendation regarding Housing Rehab as suggested by Mr. Whipple.

Ms. Batchelder stated there is a strategy in the Annual Action Plan to remove architectural barriers which would address the issue. She explained that Housing Rehab is part of HCD.

Mr. Whipple stated that the Center for Independent Living provided trained personnel to assist handicapped individuals.

Ms. Espinal stated that she contacted various insurance companies regarding homeowner's with a pool, and suggested they receive the video regarding children's safety.

Ms. Gonsher suggested that the process regarding granting of the CDBG Funds be placed on the Board's agenda for further discussion. Ms. Batchelder stated the Board would also be addressing some Certificates of Convenience and Public Necessity.

Ms. Locke asked if HUD funding is available for some of the elderly services. Mr. Whipple explained that funds are in the Housing Rehab Department and are spent on things like ADA requirements.

Ms. Batchelder stated that Margarett Hayes, the City's past Housing & Community Development Manager, was present at tonight's meeting



**Good of the Order**

Mr. Karney stated that he and some other Board Members went to a Municipal Arts Advisory Council meeting, and the UN Art Exhibit was discussed. He was hoping to get the exhibit to come to Fort Lauderdale, and wanted to get the Board's opinion. He asked if Ms. Reese could attend the next Board meeting to discuss this. He stated they wanted to know if other events would be scheduled around the exhibit. He asked if the Board had any objections. None were voiced. He stated that he would send a link regarding the exhibit to Ms. Basto who could forward it to the Board Members. The proposed date would be some time in December. There would be no cost involved, but the City would have to fill out papers of receivership in case of any damage.

Chair Avery Dial stated it was a world-class exhibit and had seen a presentation on it.

Ms. Batchelder reminded everyone of the time line that would be involved for a recommendation made by this Board to be presented to the City Commission. Chair Avery Dial adjourned the meeting. The Board unanimously agreed.

There being no other business to come before this Board, the meeting was adjourned at approximately 8:28 p.m.

Respectfully submitted,

Margaret A. Muhl,  
Recording Secretary

| FORM 8B MEMORANDUM OF VOTING CONFLICT FOR<br>COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS |   |
|---|---|
| LAST NAME—FIRST NAME—MIDDLE NAME<br><i>Hinton, Helen J.</i>                                     | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><i>Community Service Board</i>   |
| MAILING ADDRESS<br><i>8329 NW 14 Street</i>   | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:<br><input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |
| CITY<br><i>Fort Lauderdale</i>  | COUNTY<br><i>Broward</i>  |
| DATE ON WHICH VOTE OCCURRED<br><i>5/10/10</i>   | NAME OF POLITICAL SUBDIVISION:<br>MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE  |

### WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

### INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

#### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

#### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Helen Hinton, hereby disclose that on May 10<sup>th</sup>, 2010:

(a) A measure came or will come before my agency which (check one)

- ☐ Inured to my special private gain or loss;
- ☐ Inured to the special gain or loss of my business associate, \_\_\_\_\_;
- ☐ Inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☒ Inured to the special gain or loss of Homes Inc., by  
whom I am retained; or
- ☐ Inured to the special gain or loss of \_\_\_\_\_, which  
is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Homes Inc. Board Member

Date Filed

5/10/10

Signature

[Signature]

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.